

# Training and Evaluation Outline Report

**Status: Approved**

**10 Feb 2015**

**Effective Date: 30 Sep 2016**

**Task Number:** 71-9-5770

**Task Title:** Conduct Civil Administration Operations (Division Echelon and Above [Operational])

**Distribution Restriction:** Approved for public release; distribution is unlimited.

**Destruction Notice:** None

**Foreign Disclosure: FD1 -** This training product has been reviewed by the training developers in coordination with the Fort Leavenworth foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

## Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	ADP 3-07, CHG 1	Stability (Incl C1)	Yes	No
	FM 3-57 (Change 002, April 18, 2014 )	Civil Affairs Operations <a href="http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/fm3_57.pdf">http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/fm3_57.pdf</a>	Yes	No
	JP 3-07.2	Antiterrorism	Yes	No
	JP 3-57	Civil-Military Operations	Yes	Yes

**Conditions:** The command is conducting operations as a Joint Task Force (JTF) or as a Combined Joint Task Force (CJTF) headquarters. The command's headquarters receives liaison, unit, and individual augmentees. The command receives an operations order from higher headquarters. The commander issues guidance on civil administration operations. The command establishes communications with subordinate and adjacent units and higher headquarters. The mission command system is operational and processing information. This task should not be trained in MOPP 4.

**Standards:** The staff conducts civil administration operations, with the agreement of the host nation government, to exercise authority normally performed by the local government in accordance with the rule of law, status of forces agreements, the commanders intent, orders from higher headquarters, and standard operating procedures.

**Live Fire Required:** No

# Objective Task Evaluation Criteria Matrix:

Plan and Prepare			Execute						Assess	
Operational Environment			Training Environment (LV/C)	% of Leaders Present at Training/Authorized	% of Soldiers Present at	External Eval	% Performance Measures 'GO'	% Critical Performance Measures 'GO'	% Leader Performance Measures 'GO'	Task Assessment
BDE & Above										
Dynamic and Complex (All OE Variables and Hybrid Threat)	Night	IAW unit CATS statement.		>=85%	>=80%	Yes	>=91%	All	>=90%	T
				75-84%			80-90%		80-89%	T-
Dynamic and Complex (All OE Variables and Single Threat)	Day			65-74%	75-79%	No	65-79%	<All	<=79%	P
60-64%				60-74%	51-64%		P-			
Dynamic and Complex (<All OE Variables and Single Threat)				<=59%	<=59%		<=50%			U

**Remarks:** None

**Notes:** None

**Safety Risk:** Low

## Task Statements

**Cue:** None

## DANGER

Leaders have an inherent responsibility to conduct Composite Risk Management to ensure the safety of all Soldiers and promote mission accomplishment.

## **WARNING**

Composite Risk Management is the Army's primary decision-making process to identify hazards, reduce risk, and prevent both accidental and tactical loss. All soldiers have the responsibility to learn and understand the risks associated with this task.

## **CAUTION**

Identifying hazards and controlling risks across the full spectrum of Army functions, operations, and activities is the responsibility of all Soldiers.

## Performance Steps and Measures

**NOTE:** Assess task proficiency using the task evaluation criteria matrix.

**NOTE:** Asterisks (\*) indicate leader steps; plus signs (+) indicate critical steps.

STEP/MEASURE	GO	NO-GO	N/A
1. The staff orients support to civil administration operations to stabilize or to continue the operations of the governing body or civil structure of a foreign country by:	N/A	N/A	N/A
a. Establishing civil administration in friendly territory during peacetime, disasters, or war.	N/A	N/A	N/A
b. Performing civil administration tasks in a territory taken by US forces through force of arms.	N/A	N/A	N/A
c. Installing civil administration in an ungoverned area.	N/A	N/A	N/A
2. The staff plans to conduct civil administration operations to:	N/A	N/A	N/A
a. Protect national constitution processes by sponsoring an inclusive and participatory constitutional process.	N/A	N/A	N/A
b. Establish governance by a transitional military authority.	N/A	N/A	N/A
c. Administer local governance by restoring and protecting essential services that provide the foundation of security and economic stabilization.	N/A	N/A	N/A
d. Enforce anti-corruption initiatives to disrupt practices such as bribery, embezzlement, fraud, and extortion.	N/A	N/A	N/A
e. Facilitate elections by providing security and logistic support to enable participation by the populace.	N/A	N/A	N/A
3. The staff coordinates support to civil administration operations by:	N/A	N/A	N/A
a. Identifying and evaluating host nation essential service infrastructure.	N/A	N/A	N/A
b. Assessing the needs of indigenous populations and institutions.	N/A	N/A	N/A
c. Defining future requirements of the indigenous populations and institutions.	N/A	N/A	N/A
d. Coordinating and synchronizing interagency or multinational support to civil administration operations.	N/A	N/A	N/A
e. Performing quality control assessments of support to civil administration operations and costs.	N/A	N/A	N/A
f. Managing the arbitration of problems arising from the execution of support to civil administration operations.	N/A	N/A	N/A
g. Coordinating and synchronizing the transition of support to civil administration operations from military to indigenous government or international transitional government control.	N/A	N/A	N/A
h. Establishing a civil information management process to depict affected populations and infrastructure vulnerabilities.	N/A	N/A	N/A
+ 4. The commander establishes a transitional military authority to exercise the functions of civil administration in the absence of a legitimate civil authority by:			
a. Providing for the safety, security, and well-being of the populace.	N/A	N/A	N/A
b. Reestablishing and maintaining public order.	N/A	N/A	N/A
c. Restoring essential civil services.	N/A	N/A	N/A
d. Determining the length of time a transitional military authority exercises authority based on the military operation and international law.	N/A	N/A	N/A
e. Reducing infringement on the individual liberties of the local populace by considering:	N/A	N/A	N/A
(1) The legal authorities of the military commander under international law.	N/A	N/A	N/A
(2) The relationship that previously existed between the US and the host-nation governments.	N/A	N/A	N/A
(3) The level of cooperation among host nation national, regional, and local leaders and the local populace.	N/A	N/A	N/A
(4) Ongoing and projected military operations.	N/A	N/A	N/A
(5) The presence of hostile or enemy forces.	N/A	N/A	N/A
(6) The level of civil obedience.	N/A	N/A	N/A
f. Organizing the transitional military authority structure to comply with:	N/A	N/A	N/A
(1) International law, including UN Security Council resolutions or similar authorities.	N/A	N/A	N/A
(2) The mission of the military force.	N/A	N/A	N/A
(3) The organization, capabilities, and capacities of deployed forces.	N/A	N/A	N/A
(4) The military and political conditions of the operational area.	N/A	N/A	N/A
(5) The nature, structure, and organization of the existing or former host-nation government.	N/A	N/A	N/A
(6) The physical, political, economic, and cultural geography of the host nation.	N/A	N/A	N/A
g. Configuring the form of transitional military authority to employ as either:	N/A	N/A	N/A
(1) Operational transitional military authority that expands in authority as operations continue.	N/A	N/A	N/A
(2) Territorial transitional military authority that establishes a separate organization under the direct command of the joint force commander or an authorized subordinate.	N/A	N/A	N/A
5. The staff assesses the efficacy of civil administration operations by developing measures of effectiveness and performance to:	N/A	N/A	N/A
a. Interpret attitudes regarding population treatment by the transitional military authority.	N/A	N/A	N/A
b. Measure the degree of economic stabilization and recovery.	N/A	N/A	N/A
c. Determine the level of public health.	N/A	N/A	N/A

d. Evaluate the justice system.	N/A	N/A	N/A
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TASK PERFORMANCE / EVALUATION SUMMARY BLOCK							
ITERATION	1	2	3	4	5	M	TOTAL
TOTAL PERFORMANCE MEASURES EVALUATED							
TOTAL PERFORMANCE MEASURES GO							
TRAINING STATUS GO/NO-GO							

ITERATION: 1 2 3 4 5 M

COMMANDER/LEADER ASSESSMENT: T P U

Mission(s) supported: None

MOPP 4: Never

MOPP 4 Statement: None

NVG: Never

NVG Statement: None

Prerequisite Collective Task(s):

Step Number	Task Number	Title	Proponent	Status
	71-9-5200	Assess the Operational Situation	71 - Combined Arms (Collective)	Approved
	71-9-5300	Prepare Plans (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved
	71-9-5400	Control Subordinate Operational Forces (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved
	71-9-6500	Provide Security for Operational Forces (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved

Supporting Collective Task(s):

Step Number	Task Number	Title	Proponent	Status
	71-TA-5310	Conduct Operational Mission Analysis for Theater Army	71 - Combined Arms (Collective)	Approved

OPFOR Task(s): None

Supporting Individual Task(s):

Step Number	Task Number	Title	Proponent	Status
	150-LDR-5003	Use the Mission Order Technique	150 - Combined Arms (Individual)	Approved
	150-MC-2300	Perform Information Collection	150 - Combined Arms (Individual)	Approved
	150-MC-5111	Conduct the Military Decisionmaking Process	150 - Combined Arms (Individual)	Approved
	150-MC-5144	Develop a Running Estimate	150 - Combined Arms (Individual)	Approved
	150-MC-5145	Conduct Risk Management	150 - Combined Arms (Individual)	Approved
	150-MC-5200	Conduct Command Post Operations	150 - Combined Arms (Individual)	Approved

Supporting Drill(s): None

Supported AUTL/UJTL Task(s):

Task ID	Title
OP 5.7.7	Conduct Civil Administration

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## TADSS

TADSS ID	Title	Product Type	Quantity
No TADSS specified			

## Equipment (LIN)

LIN	Nomenclature	Qty
No equipment specified		

## Materiel Items (NSN)

NSN	LIN	Title	Qty
No materiel items specified			

**Environment:** Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to the current Environmental Considerations manual and the current GTA Environmental-related Risk Assessment card. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

**Safety:** In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.